



Employment Application

e-mail, mail or fax once completed

Please write clearly in blue or black ink

146A Luther Ave | Liverpool, NY 13088 | 315.422.0301 | 315.422.0176 Fax | www.bushelectronics.net

Applicant Information



Last Name		First		M.I.	Date		
Street Address						Apartment/Unit #	
City			State			ZIP	
Phone			E-mail Address				
Date Available		Social Security No.				Desired Salary	
Which Department are you applying for?		Install/Service Garage		Communications	Sales	Marketing & Promotions	
Administrative							
Do you have a NYS Driver's License?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Driver's License Number		Class	
Have you had any accidents, or moving violations in the last 3 years?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	How many?			
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?			
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain			
Would you be willing to submit to a drug test?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you at least 18 years of age?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Type of employment	Part time	Full time	Full or Part time	Are you willing to travel out of town for extended periods?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

Education

Education of any type and background is important to us at BUSH Electronics. The varying background of our employees makes a diverse group, full of passion and dedication. We believe strongly we have some of the best people in the industry, so tell us about yourself. We know that sometimes form applications make it difficult to stand out, don't worry, we've given you some space below to tell us more, and we hope you do!

High School		Address					
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College		Address					
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
Other		Address					
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		

Use this area to tell us more about your education, training or any certificates you may have. You may also wish to submit copies of any certificates.

References

Please list 3 non-related references.

<i>We would strongly recommend your reference knows you've used them, we plan to call them.</i>			
Full Name		Relationshi	
Company		Phone	
Address			
Full Name		Relationshi	
Company		Phone	
Address			
Full Name		Relationshi	
Company		Phone	
Address			

OFFICE USE ONLY

Reference Contacted:	Date:	Initial:
Reference Contacted:	Date:	Initial:
Reference Contacted:	Date:	Initial:

Employment History

Provide your employment history going back 7 years, should you need more space please continue on the continuation from at the end of the application. Be sure to explain any gaps in employment.

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Military Service

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

Continuation Page

Use this page to give complete employment history, education or any other relevant information you believe would help us better know you.

Disclaimer & Employment Waiver

I hereby certify that the information hereunder is correct to the best of my knowledge and understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal.

I hereby authorize any of the persons or organizations listed in my application to give all information concerning my previous employment, education, or any other information that might have, personal or otherwise, with regard to any of the subjects covered by this application, and release all such parties from all liability that may result from furnishing such information to you. I authorize BUSH Electronics to request and receive such information.

In consideration for my employment and my being considered for employment by BUSH Electronics, Inc., I agree to adhere to the rules and regulations of the company and hereby acknowledge that these rules and regulations may be changed by your company at any time, at the company's sole option and without any prior notice. In addition, I acknowledge that my employment may be terminated, and any offer of employment, if such is made, may be withdrawn with or without prior notice, at any time, at the option of either BUSH Electronics, Inc. or me.

I understand that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to assure or make some other personnel move, either prior to commencement of employment or after I have become employed, or to assure any benefits or terms and conditions of employment, or to make any agreement, that is contrary to the foregoing.

I understand that should I be employed by BUSH Electronics Inc., I may be required to sign a non-compete agreement. I understand that should I be employed by BUSH Electronics Inc., I would be prohibited from dealing in outside business that would be directly, or indirectly in competition with the company, at the sole discretion of the company.

BUSH Electronics Inc., does not discriminate on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression. BUSH Electronics Inc., is an equal opportunity employer.

I hereby acknowledge that I have been advised that this application will remain active for no more than 90 days from the date it was signed.

Signature _____

Date _____

Print _____

Office Use Only

Application Received: Applicant meets search criteria YES NO

Application Reviewed: Applicant contacted: ____|____|____

Applicant follow up dates & means of contact (if any)

Date: ____|____|____ Method: phone | e-mail | other Applicant was appropriate and professional: YES | NO

Date: ____|____|____ Method: phone | e-mail | other Applicant was appropriate and professional: YES | NO

Date: ____|____|____ Method: phone | e-mail | other Applicant was appropriate and professional: YES | NO

Interview Offer: Accept – Decline Date: ____|____|____

Date of initial interview: ____|____|____ Time: ____|____ Applicant arrived on time YES | NO

Applicant arrived in appropriate dress attire: YES | NO Applicant arrived prepared: YES | NO

Interviewers:

____ Department _____

____ Department _____

____ Department _____

Recommend return interview? YES | NO

Date of second interview: ____|____|____ Time: ____|____ Applicant arrived on time YES | NO

Interviewers:

____ Department _____

____ Department _____

____ Department _____

Applicant made offer: YES | NO Date: ____|____|____ Starting Pay: _____ PER HR | WEEK | ANNUAL

Applicant accepted offer: YES | NO

Hire Date: ____|____|____